# 2017 ANNUAL REPORT



**EXPERIENCE MATTERS** 

# **5 NON-FINANCIAL DATA**

# 5.1 SCOPE OF NON-FINANCIAL INFORMATION

## 5.1.1 REPORTING ABOUT NON-FINANCIAL INFORMATION

This report has been prepared in accordance with the GRI standards: Core option. The Company has used the GRI Standards to determine material aspects for this year's report. For SBM Offshore, it is important to have assurance on financial as well as non-financial information, to obtain assurance on the reliability of information presented to its stakeholders. SBM Offshore has asked our auditors PwC to provide limited assurance on our non-financial information.

## 5.1.2 MATERIALITY METHODOLOGY

SBM Offshore conducts materiality analysis according to the GRI Standards in order to include the topics in the annual report that can reasonably be considered important for reflecting the organization's economic, environmental, and social impacts, or influencing the decisions of stakeholders.

To be consistent and complete in its reporting over 2017, SBM Offshore has chosen to only add or delete material topics compared to 2016 when required by either:

- 1. Significant changes in reporting frameworks and guidelines;
- Strategic management decisions, in order to better align with the topics that reflect the organization's significant economic, environmental, and social impacts;
- 3. Significant changes in the topics that influence the assessments and decisions of stakeholders;
- 4. Significant changes in risks assessment.

#### **UPDATE MATERIAL TOPICS**

SBM Offshore conducted the following steps to revalidate and update the material topics in order to ensure the report contains the level of information required by stakeholders.

- Step 1: Update the list of potential material topics
- Step 2: Stakeholder engagement survey
- Step 3: Analysis of operating environment
- Step 4: Validation in management board meeting

For the material topics of 2017 the company chose to only rephrase the material topics of 2016 in order to be more in alignment with its strategy and business practise. The management board has decided to:

- 1. Update the material topic 'Health, Safety & Security' to include 'Quality'.
- 'Renewables' is changed to 'Gas and renewables' and the management approach is discussed in Technology.
- 3. 'Flaring' is changed to 'Emissions reduction' and part of the strategic paragraph environment.

The material topics have been consolidated in a table in section 1.7. This table visualizes how the topics relate to the strategic priorities in section 2 and with that their corresponding management approach.

#### **2017 MATERIAL TOPICS**

The results of the materiality assessment can be found in the materiality matrix, which can be found in section 1.7 Materiality-based Value Creation. Details on how the matrix corresponds to GRI and reporting boundaries can be found in section 5.1.4 Reporting Boundaries. General standard disclosure and aspects of lower priority are included in the GRI Content Index.

# 5.1.3 STAKEHOLDER ENGAGEMENT

#### **IDENTIFYING AND SELECTING OF STAKEHOLDERS**

To shape stakeholder engagement, SBM Offshore identified key stakeholders by mapping the level of influence on and level of interest in the Company. Main stakeholders are the Company's employees, shareholders, the investor community, clients, business partners and suppliers. Other important stakeholders are lenders, export credit agencies, governments in operating areas, non-governmental organizations (NGOs), oil and gas industry associations, universities, researchers and potential investors. Throughout the year SBM Offshore engages with these stakeholders on a continuous basis as part of regular operations and captures that information.

Internally, SBM Offshore organizes regular Town Hall meetings where top management share business updates and establish a dialogue with staff; including participation in worldwide Company events such as Life Day. SBM Offshore also regularly shares information and updates on strategies, projects and people with its employees through the company's intranet site and via its internal monthly newsletter.

The Company maintains open and active engagement with its external stakeholders through regular business interactions, including the annual shareholders meeting, analyst and investor road shows/meetings, a Capital Markets Day for financial analysts, analyst webcast presentations, Press Releases, Website updates, surveys and desktop research.

The feedback obtained forms the backbone of the Company's stakeholder engagement program. The program is complemented with other interaction with stakeholders, in order to validate findings and the feedback received feeds into management's approach to Materiality and long-term value creation.

#### Topics discussed with stakeholders

The table below shows per stakeholder group their expectations of SBM Offshore.

	Shareholders, Investors & Loan Providers	Employees	Clients, JV and Business partners	Classification Society	NGOs & Assocations	Suppliers
Technological innovation to maintain a leading position and support the energy transition		$\checkmark$	$\checkmark$			
Compliance with all relevant laws and regulations, concerning the full scope of economic, ethical, social and environmental issues				$\checkmark$		
Maintenance of a high standard regarding anti-bribery and corruption procedures, Code of Conduct and business ethics	$\checkmark$					
Predictable cash flows and liquidity						
Contribution to local development, protection of human rights, ethical business, behaviour and culture			$\checkmark$			
Sustainable Business Creation	$\checkmark$					
Focus on health safety and process safety	$\checkmark$					
Attention to the search and retention of talent, including talent development						
An increase of renewables in the energy mix for the future						
Efficiency in the use of energy and natural resources and care for the protection of the environment						
Efficiency in SBM Offshore operations, with an cost effective sustainable supply chain to support this			$\checkmark$			
Focus on calculating the total lifecycle costs of product						
Project Performance						$\checkmark$

#### SBM OFFSHORE VALUES YOUR OPINION

SBM Offshore would like to know more about which economic, social and environmental issues are important to its stakeholders.

Would you like to participate in SBM Offshore's 2018 Stakeholder Engagement or provide feedback for the 2018 Stakeholder Engagement? Please write to us at sustainability@sbmoffshore.com.

### 5.1.4 REPORTING BOUNDARIES

SBM Offshore not only reports on impacts it causes, but also on impacts it contributes to, and impacts that are linked to its activities. In each of the following paragraphs we elaborate in detail on the boundaries of our material topics. The boundary of a material topic relates to the parts of the organization and supply chain covered in the figures.

# 5.1.5 HEALTH, SAFETY AND SECURITY REPORTING

The Health, Safety and Security (HSS) performance indicators boundaries takes into account:

- **Employees** which include all permanent employees, part-time employees, locally hired agency staff ('direct contractors') in the fabrication sites, offices and offshore workers, i.e. all people working for the Company.
- **Contractors** which include any person employed by a Contractor or Contractor's Subcontractor(s) who is directly involved in execution of prescribed work under a contract with SBM Offshore.

HSS incidents are reported and managed through the Company's Single Reporting System (SRS) database. SRS is a web-based reporting system that is used to collect data on all incidents occurring in all locations where the Company operates. The SRS system records